

# Response & Action Plan for Compliance

## For the Willard City Schools

### School Name: Richmond Elementary School

### School Environmental Health & Safety Inspection Report

School: Richmond Elementary School Principal: James Sellers Year Constructed: 1937	Inspection Date: May 15, 2008 Enrollment: 130 Year Renovated: 1994	Report Received Date: June 08 Classrooms: 7 Grades: K - 6
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Areas of Deficiency:    06-A1 Grounds and Buildings                      06-A2 Playgrounds                      07-A All school indoor environments  
    07-B Hallways & Stairwells                      08-B Visual arts classrooms                      09-C Indoor Athletic Facilities  
    09-F Restrooms                      09-H Mechanical Rooms                      09-K Health Care Areas  
    09-L/M Administrative Areas/rules protocols

Item Number	Description – Actions & Status to Comply	Cost Estimate (\$)	Funding Available Yes / No	Plan Completion Date
06(A)(1)(a)	All buildings shall be in general good repair. Well house (west side) - re-cement lid, repaint plywood, re-point brickwork; West side building stairs – loose railing needs repaired ,repaint door vent, fill in holes in the brickwork; Repaint gutters in the old school section	\$25,000	Partial	Tuck pointing is summer 08 Painting by 09
06(A)(1)(b)	Schools shall abide by the engine idling time policies developed in accordance with paragraph (O) of rule 3301-83-20 of the Administrative Code. In determining loading and unloading areas, schools shall consider proximity to air intakes, entrances and exits. Enforce idling policy and mark bus load/unloading zones	Minimal	Yes	Fall 2008
06(A)(1)(f)	There shall be no evidence of standing water or drainage problems on the grounds adjacent to the building that may contribute to water intrusion into the building or to mosquito breeding. Standing water in playground needs to be removed (protective surfacing to 9" should remove the ponding).	\$5,000	Yes	Fall 2008  No standing water currently
06(A)(1)(g)	There shall be no evidence on the building of water damage or of conditions that may cause water intrusion into the building. North side door and steps, West side door entrance and along window; East side front entrance; Old section N.W. corner - repair broken brickwork	\$25,000	Partial	Tuck pointing Fall 2008
06(A)(1)(i)	Gutters, downspouts, scuppers and storm drains shall be properly connected and shall show no signs of obstruction. All corners of newer	No cost	Yes	Fall 2008

	section have open gutter undersides which let birds into the roof - cover them; S.E. corner of newer section - fix crushed downspout			
06(A)(1)(j)	Walls and windows shall be intact with no signs of cracking, blistering or peeling paint or signs of condensation or water intrusion. North side window over door and east side window frames need repainted	\$100	Yes	Winter 2008/09
06(A)(1)(l)(i)	The school shall have a current drawing of the roof that indicates the location of all roof top items of interest including heating, ventilation and air conditioning units; exhaust vents notated with type and height of stack and roof drains			Already completed
06(A)(1)(l)(ii)	The roof of a school shall be inspected by a qualified individual once a year, following severe weather, as determined by the school, and when otherwise deemed necessary. A copy of the Ohio Department of Health Roof Inspection Form is needed for each inspection			Completed
06(A)(2)(c)	Surfacing in the use zones of playground equipment, specified in this rule, shall be maintained (9" protective surface)	\$5,000	Yes	Fall 2008
06(A)(2)(d)(ii)	Use zones around swings shall be free of obstructions and shall be of the following dimensions - swings - twice the height of the swings in front and back and a six foot radius from the sides of the swing structure. The Board of Health is requiring an annual inspection of the playground by a qualified person. Playground swings do not have six foot protective surface on its sides			Elimination of some swings Cost Prohibitive Inspection soon
07(A)(2)	Doors shall be properly installed and maintained to fit tightly in their frame. Exterior doors shall have no cracks, gaps or other visible openings that would allow entry of insects or other pests into the building. West side hallway door - seal the gap in the door	\$100	Yes	Winter 2008
07(A)(8)	Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel. Secure overhead projector on cart - Room 2 & title room; Lock door to music store room in stage area - elevated room may be fall hazard.			Fall of 2008
07(A)(9)	Free standing or mobile shelving shall not pose a tip-over hazard and shall be moved only by authorized personnel. Unsecured shelving needs secured in Library and Grade 2.	\$50	Yes	Fall of 2008
07(A)(10)	Chemicals and cleaning products used in the classrooms shall be inaccessible to all students with the exception of chemicals used in the classroom instruction. Lock all chemicals/aerosols (aerosols can only be used when the classroom is not occupied) - Library, Art, Grade 3 & Title Room			Items were removed at inspection
07(A)(11)	Walls shall have paint and plaster intact with no visible bowing or evidence of cracks or damage. Wall cracks need to be sealed - hallway next to AED & Grade 4.			Fall of 2008
07(A)(13)	Ceilings shall be present, intact and sanitary with no water damage, stains, suspected mold or chipping or peeling paint. Active ceiling leak in entrance to newer section; ceiling stain at handicap ramp, Grade 3 room and	\$12,000	Partial	Leak fixed but condensation still present

	entrance to older section			
07(A)(15)	Any heating, ventilation and/or air conditioning units located on the roof must be N/A inspected on an annual basis for roof cracks from excessive vibrations and excessive noises from worn parts			Already inspected
07(A)(15)(e)	Heating, ventilation and air conditioning units shall have unobstructed air supply grills or outlets and air return grills or inlets West side - outside air vent dented and needs repaired			In process
07(A)(15)(f)	The school shall provide adequate ventilation to prevent reasonable health complaints and to remove or dilute contaminants within the capacity of the system. High CO2 levels in Room Grade 3.			Filters have been replaced.
07(A)(20)	Lighting shall be provided at the proper level of foot-candles, as found in Appendix B of this rule, in all areas of the school building. Gym - has 30 ft./c. and is required to have 100 ft./c.	\$500 @ to replace fixtures	Partial	Fall of 2008
07(B)(1)	There shall be no storage of furniture or other items in the hallway or stairwells that may impede egress from the building. TV & globe cart in hallway, newer section needs to be stored.			Completed
08(B)(4)	Food and drinks shall be prohibited in the classroom (food will absorb the solvent fumes) Art Room			Completed
08(B)(6)	Solvents (paints) shall not be used in elementary classrooms unless an AP label from ACMI is present. Remove CP paints from Art & Grade 2 (give the paints to the high school)			Completed
08(B)(13)	Hazard communication shall be in accordance with paragraph (A)(11) of this rule - (A)(11)(a) - all containers of chemicals used in the classroom shall be properly labeled, with the exception of containers used during an immediate classroom period. Art Room - Label all containers in storage which are not labeled.			Completed
08(B)(16)	First aid and chemical spill kits shall be appropriately supplied and immediately accessible to staff. Art Room			Fall of 2008
09(C)(1)	All gym equipment and associated furnishings shall be safe, sanitary and in good repair. Gym - torn padding left stage corner needs repaired/replaced			Fall of 2008
09(C)(4)	The school shall have all bleachers, folding and telescopic seating and grandstands inspected at least once annually by a qualified person. Qualified person as used in this paragraph means an individual familiar with the design, installation, operation and maintenance of folding and telescopic bleachers and grandstands. Documentation of annual inspections shall be available to the sanitarian at the time of inspection			There are no bleachers in building
09(F)(5)	Hand-washing posters shall be posted and visible from all sinks. All restrooms and Art Room hand sink			Completed
09(H)(1)	All doors to the mechanical room shall be locked. Mechanical Room - lock the door when no one is in it	\$2000	Yes	In process
09(H)(3)	All flammable or combustible liquids shall be stored in an approved flammable storage cabinet. Mechanical Room - store all flammables in the cabinet.	\$800	Yes	Fall of 2008

09(K)(1)(d)	The areas used for student healthcare shall have a locked storage for medications as required by section 3313.713 of the Revised Code. Meds need to be locked when no one is in the office			Completed
09(K)(2)(b)	The areas used for student healthcare shall have a sharps container when sharps disposal is necessary. If needed, get an approved sharps container, not a baby wipes container			Fall of 2008
09(M)(1)	The school shall have a board approved procedure to review dangerous and recalled products submitted by the Board of Health on a quarterly basis and note any action or non-action for review during inspection			Evidenced at the inspection time
09(M)(2)	The school shall have a board approved radon rule or protocol and evidence that the school has been built radon resistant or has been tested for radon within the past five years. Get the school tested for radon.			Fall of 2008
09(M)(8)	The school shall have a board approved chemical hygiene plan developed and implemented by the school which sets forth procedures, equipment, personal protective equipment and work practices that are capable of protecting employees and students from the health hazards presented by hazardous chemicals used in the school. Make sure the plan has the items and cover labeling unlabeled containers like in mechanical room.			In place at time of inspection
09(M)(12)	The schools shall have a board approved Integrated Pest Management (IPM) policy that includes identification of pests and conditions that attract pests; prevention techniques such as sanitation, vacuuming, structural repair and sealing; monitoring; education and training; approved least toxic chemical use and pre-notification of chemical use			Adopted Summer of 2008
	This department has talked to local and state fire marshalls who have said that there should be no storage of materials within 24" of the ceiling with no fire suppression or 18" with fire suppression. Recommend - remove high storage in rooms - Grade 2, Art & Title			Completed

Report completed by Dennis J. Doughty – Superintendent – August 18, 2008