

# Response & Action Plan for Compliance

## For the Willard City Schools

### School Name: Willard High School

## School Environmental Health & Safety Inspection Report

School: Willard High School Principal: Jeff Ritz Year Constructed: 1925	Inspection Date: May 19, 2008 Enrollment: 595 Year Renovated: 1957/1984	Report Received Date: Classrooms: 27 Grades: 9-12
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| Areas of Deficiency: | 06-A1 Grounds and Buildings<br>07-B Hallways & Stairwells<br>09-G Custodial Closets<br>09-B Library and Media Center<br>09-E Training or weight lifting rooms<br>09-H Mechanical Rooms | 06-A4 Outdoor Athletic Facilities<br>08-A Science Classrooms<br>08-C Industrial arts classroom<br>09-C Indoor Athletic Facilities<br>09-F Restrooms<br>09-K Health Care Areas | 07-A All school indoor environments<br>08-B Visual arts classrooms<br>08-F Family and consumer science<br>09-D Locker rooms<br>09-G Custodial closets<br>09-L/M Administrative Areas/rules protocols |
|----------------------|--|---|--|

Item Number	Description – Actions & Status to Comply	Cost Estimate (\$)	Funding Available Yes / No	Plan Completion Date
06(A)(1)(a)	All buildings shall be in general good repair...repoint bricks where mortar is cracked/missing, repair door jam-custodial room, repair concrete at main, B,C,M, & commons entrances, mortar around gas pipe-west side, resurface facing-entrance M, repair concrete blocks-outside mechanical room steps, remove old wood-300 wing, replace broken light covers-entrances R & N. Building exterior	\$1,000		Wood removal completed  Seal around gas pipe in process
06(A)(1)(d)	Vehicle use areas, including bus loading and unloading areas, and pedestrian walkways, are not clearly marked. Mark all areas clearly for safety and to reflect procedures from the Engine Idling Policy. School grounds, parking lot			In process
06(A)(1)(f)	There shall be no evidence of standing water or drainage problems...adjacent to the building that may contribute to water damage...repair drain at entrance W, fill dirt is needed south side 300 wing. Building exterior			No standing water or evidence

06(A)(1)(h)	There shall be no contaminant sources near outside air intakes and air intakes shall be protected by screens, louvers, or other filtering devices...screens are needed at air intakes by commons entrance. Building exterior			Screens and filters are present in louvers
06(A)(1)(j)	Walls and windows shall be intact with no signs of cracking, blistering, or peeling paint...repaint steel plates, where rusting, above doors and windows Building exterior	\$1,200	No	Summer of 2009
06(A)(1)(ii)	A copy of the Ohio Department of Health Roof Inspection Form is required to be filled out once a year, after severe weather outbreaks, or whenever deemed necessary.			Completed after every storm
06(A)(4)(a)	Outdoor athletic facilities...The school shall have all bleachers, folding and telescopic seating, and grandstands inspected at least once annually by a qualified person. Documentation of annual inspection shall be available... Outdoor athletic facilities	\$36,000 for Exterior bleachers \$15,000 interior bleachers Additional 50,000	Yes - partial	Some Upgrades completed
07(A)(1)	There shall be a five-step or 15 foot walk-off mat at all entry points...if the area is not big enough to accommodate a 15 foot mat, the mat should be as long as the area will accommodate... Building entrances	\$200 per mat	Partial	Fall of 2008
07(A)(2)	Doors shall be properly installed and maintained ...Exterior doors shall have no cracks, gaps, or other visible openings that would allow the entry of insects or other pests into the building. Building entrances including weight room			Fall of 2008
07(A)(3)	Indoor environments shall be sanitary with no signs of moisture, water damage, or water intrusion...water leak in electrical room, seeping in under wall, water damage under window in room 203. Mechanical room and room 203.			Completed
07(A)(7)	Portable banquet tables, cafeteria tables, and other portable furniture items...shall be stored inaccessible to students...or secured to the wall or floor to prevent injuries from tipping...secure ping-pong tables Balcony			Completed
07(A)(8)	T.V.'s, projectors, and other heavy equipment that may pose a tipping or falling hazard shall be securely anchored to a cart, wall, or floor...secure overhead projectors and/or T.V.'s Art room, Rooms 308,304,306,408,107, and choir room			Completed

07(A)(9)

	Free standing or mobile shelving shall not pose a tip-over hazard...secure cabinets. AV room			Completed
07(A)(10)	Chemicals and cleaning products used in the classrooms shall be inaccessible to all students with the exception of chemicals used during classroom instruction...cleaning chemicals can be in classroom in locked cabinet, etc. Wrestling office, locker rooms, Rooms 300 & 304.			By Fall 2008
07(A)(11)	Walls shall have paint and plaster intact with no visible bowing or evidence of cracks or damage...Rooms 107,203 & 204, and boys bathroom(200 wing)-scrape flaking paint and repaint, Room 101 & 211-repair plaster and repaint. Commons stairwell & wrestling balcony-caulk wall cracks. Wrestling locker room shower area-caulk crack between wall and ceiling. Rooms 101,107, 203, 204, & 211 and boys bathroom 200 wing, stairwell & balcony, wrestling locker room.	\$3,500	Yes	Completed gym balcony  Remaining rooms in process 2008
07(A)(12)(a)	Floors shall be sanitary and dry with no tripping hazards...repair/replace broken tile-room 304 and girls volleyball/basketball locker room. Room 304 & girls volleyball/basketball locker room.	\$100	Yes	Fall, 2008
07(A)(12)(b)	Carpeting shall not be installed in areas prone to moisture accumulation...including but not limited to locker rooms, restrooms, and spaces adjacent to sinks...Remove carpeting in boys basketball locker room. Boys basketball locker room	\$300	Yes	Completed
07(A)(13)	Ceilings shall be present, intact, and sanitary, with no water damage, stains, suspected mold or chipping or peeling paint...old water stains on ceiling(panel and plaster) throughout building. Suggest spot spray painting this summer. General facility			Completed
07(A)(14)	Window panes and frames shall be clean, intact and properly caulked and glazed...repair and paint frames-rooms 107, 204, & 211. Replace broken window panes-teachers lounge, room 204 Rooms 107, 204, 211, and teachers lounge.			In process Fall 2008

07(A)(15)(a)	Heating, ventilation, and air conditioning systems shall...operate the fan continuously during occupied periods-room 403, unit ventilator not running Room 403	Motor replacement \$150	Yes	Fall 2008
07(A)9(15)(e)	Heating, ventilation, and air conditioning systems shall...have unobstructed air supply grills or outlets...repair broken vents on unit ventilator so students cannot throw trash into unit. Library	\$50	Yes	In process Fall 2008
07(A)(18)	Plumbing fixtures...Drinking fountain streams shall crest a minimum of one inch above the mouth guard of the fountain. Fountain next to room 211, across from 404, art room.			Fall 2008
07(A)(20)	Lighting shall be provided at the proper level of foot-candles, as found in Appendix B of this rule...and shall be equipped with guarding when appropriate-restrooms/locker rooms need light covers. Current gym light requirement is 100 ft.-candles. Gymnasium, restrooms and locker rooms	\$350	Yes	Current lighting now tested at 86 ft. candles
07(B)(1)	There shall be no storage of furniture or other items in the hallway or stairwells that may impede egress from the building... Commons stairwell, west entrance hallway to gym.			Re-classified on floor plan
08(A)(3)	Master gas shutoff valve shall be clearly labeled, easily accessible in the classroom and immediately operable by staff...Room 306 shut-off door locked-no key available, chemistry lab-door locked, valve very difficult to turn. Science rooms			Completed
08(A)(11)(a)	All containers of chemicals used in the classroom shall be properly labeled, with the exception of containers used during an immediate classroom period. Chemistry lab			Completed
08(A)(12)(f)	Chemical storage...All flammable or combustible and corrosive liquids shall be stored...in approved cabinets. WD-40 needs to be stored in a flammable cabinet. Room 304-earth science.			Completed
08(A)(13)	Emergency showers and eyewash stations...Documentation that emergency showers and eyewash stations have been tested monthly shall be available upon inspection. Chemistry lab.			Completed

08(B)(15)

	Documentation that eyewash stations have been tested monthly shall be available upon inspection. Art room			Completed
08©(21)	Emergency showers and eyewash stations shall be operational...documentation of monthly testing shall be available. Vo-Ag shop has eyewash station, needs an emergency shower...also inspection documentation. Industrial arts classrooms.			Completed
08(F)(4)	All appliances...a non-mercury containing thermometer shall be used to accurately reflect the temperature of the refrigerator...food internal temp. to be 41 degrees F. or below. Home Ec. Storeroom			Completed
09(B)(3)	Inspection of the library/media center...shelving shall be secured according to rule 3701-54-07(A)(9)...secure magazine rack to wall to prevent accidental tipping. Library			Fall 2008
09©(4)	The school shall have all bleachers...inspected at least once annually by a qualified person...an individual familiar with design, installation, operation, and maintenance. Documentation shall be available to the sanitarian. Gymnasium	New rails added \$12,000 Bleachers repaired \$2,500	Yes	Completed
09(D)(2)	Restroom facilities in locker rooms shall comply with the requirements in paragraph(F)...repair stall door-officials locker room. Replace broken mirror-football locker room. Repair door vent-girls PE locker room. Repair heating vent insulation-boys basketball locker room Locker rooms			In process Fall 2008
09(D)(3)	There shall be no evidence of sustained water condensation, water damage or water intrusion...mildew is visible on ceiling in shower area Wrestling locker room			In process Fall 2008
09(D)(4)	Operational showers shall not be used for storage...football coaches shower room and girls volleyball/basketball coaches shower-either remove stored items or disconnect water supply and remove fixtures. Locker rooms			Completed
09(D)(5)	Operational showers used by students shall have non-slip mats or non-slip surfacing in the vicinity of showers where wet floors may pose a slip hazard. Locker rooms			In process Fall 2008

09(E)(1)

	Inspection of training or weight lifting rooms shall include...equipment and benches shall be in good repair. Wrestling balcony-recover mats that are frayed/ripped. Weight room-repair/replace ripped pads on benches Wrestling balcony and weight room.			Torn Mats eliminated and/or replaced
09(E)(2)	Therapeutic whirlpools shall be sanitary, in good repair and the area shall be equipped with an operable exhaust fan. Boys football and basketball training rooms			In process
09(F)(1)	Inspections of restrooms...All plumbing fixtures shall be sanitary, operable, properly supplied, and in good repair...two commode seats broken-girls restroom 200 wing. Corrosion around fixtures at girls commons rest room. Girls restroom-200 wing, commons girls restroom			In process Fall 2008
09(F)(2)	Sinks supplied by automatic or low flow fixtures shall provide a continuous flow of water for at least 10 seconds. Sinks supplied by automatic or low flow fixtures shall provide a continuous flow of water for at least 10 seconds.	\$38 @	Partial: time and money	Winter or Spring 08 - 09
09(F)(5)	Hand-washing posters shall be posted and visible from all sinks. Choir storage room, weight room, stadium bathrooms			Completed
09(F)(9)	Exhaust fans shall be operable and continually operating while the building is occupied...vents were found to be sealed in many restrooms. Boys & girls restrooms			No vents are sealed completed
09(G)(1)	The custodial closet shall be inaccessible to all unauthorized individuals...secure outside door when room is unoccupied. Custodial room.			Completed
09(G)(2)	Existing exhaust fans shall be operated continuously...wing 400 custodial closet mechanical vent was not working Custodial room			One fan functional eliminate other
09(G)(4)	All containers of chemicals shall be properly labeled...If a chemical is removed from its original container, the bottle it is placed in must be labeled with its contents. Custodial closets			Completed
09(H)(1)	Inspection of mechanical rooms...All doors to the mechanical room shall be locked...door needs to be locked at base of steps. Mechanical room			Lock being updated

09(H)(3)	All flammable or combustible liquids shall be stored in an approved flammable cabinet...this includes gas in outside storage shed, and flammable aerosols found in custodial cabinets & locker room coaches offices/training rooms.	\$800 @ \$1,600	Yes	In process
09(K)(2)(b)	Healthcare area...areas used for student healthcare shall have the following...a sharps container when sharps disposal is necessary. Healthcare area			In process
09(L)(1)	Administrative areas-all appliances used in a break room shall be clean and in good repair...clean microwave-teachers lounge Teachers lounge			Completed
09(M)(1)	School rules and protocols...Dangerous or recalled products in accordance with paragraph c or rule 3701-54-05 of the Administrative Code...have forms, a board policy is required. N/A			Completed
09(M)(8)	A chemical hygiene plan is in place...sets forth procedures...and work practices...capable of protecting employees and students...label all spray bottles with name of material it contains. General facility			Completed
09(M)(12)	Written IPM plan...includes identification, and conditions that attract pests...prevention, monitoring, education, & training...approved chemical use and pre-notification of use...if windows are opened for ventilation, they shall be screened.			In place Summer of 2008
	At this inspection, it was noted that several classrooms had CO2 levels that exceeded the 700 ppm threshold above outside levels that is recommended for proper ventilation by ANSI/ASHRAE standard 62.1-2004. (see attachment).			Does not apply
	Bus garage inspection...recommend flammable cabinet for flammable materials and MSDS should be available in case of an emergency.			In process

Inspected by

Health district

Name of school staff accompanying inspector

Kevin Conger

Jeff Ritz & Chris Schaaf

Signature

Date

6/11/2008

RS/SIT number

Huron County

Phone

6/11/2008

2468

Received by

Date

(419)668-1652

Title

Phone

School	School district	Date of inspection			
Outside carbon dioxide	Outside temperature (°F)	Outside relative humidity			
Location	Carbon dioxide	Temperature (°F)	Relative humidity	Lighting	Comments
Room 408	1482	79	30%	57	High CO <sub>2</sub>
Room 403	2057	77	34%	35	High CO <sub>2</sub>
Room 107	850	75	28%		58
Room 204	942	74	29%		132
Room 203	920	75	26%		58
Room 101	860	75	28%		135
Art room	1100	78	30%		63
Gymnasium			40		

Inspector: Kevin Conger  
Health District: Huron County  
Date: 6/11/2008

Compliance report completed by Dennis J. Doughty, Superintendent 08-20-08